

Natomas Charter School  
Board of Directors Meeting  
**Minutes**  
December 3, 2009

Board Members (Bold Type=Absent)

- 1.) Charlie Leo – NCS Executive Director
  - 2.) Tammy Lee – PFAA Coordinator
  - 3.) Kit Rich – LE Coordinator
  - 4.) Lynda Malka – PACT Coordinator
  - 5.) Laura Bariel – ILP Coordinator
  - 6.) **Bruce Roberts – NUSD Board of Trustees Representative**
  - 7.) Denisa Marquez – Community Representative
  - 8.) Edward Aguilar – Community Representative
  - 9.) Rick Stewart – PACT Parent Representative
  - 10.) Joan Finch-Allen -- PFAA Parent Representative
  - 11.) Georgia Schaaf – LE Parent Representative
  - 12.) JuliAnn Machschesfes – PFAA Student Representative
  - 13.) **Yash Farooqui – LE Student Representative**
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- I. Ed Aguilar called meeting to order at 5:34 p.m.
  - II. Roll call was taken.
  - III. Announcement of Items to Be Discussed in Closed Session: None
  - IV. Public Comments Regarding Closed Session Items: None
  - V. Closed Session: None
  - VI. Public Comments: None. Tina Chiginsky did not attend the meeting to receive her recognition award.
  - VII. Consent Items
    - A. Approve the minutes from the November 5, 2009 Board of Directors meeting..
    - B. Approve personnel changes.All consent items were unanimously approved as presented. (Schaaf/Stewart).
  - VIII. Reports
    - A. PACT. Lynda Malka reported the Winter Boutique will be held on December 9, from 12:00-4:00 p.m.
    - B. PFAA. No report presented.
    - C. ILP. Laura Bariel reported that the annual Poetry Jam competition for K-12 student is December 9<sup>th</sup>, 6:30 p.m. in the black box. Students from Leading Edge, PACT and ILP will be participating.
    - D. Leading Edge. No report presented.
    - E. Enrollment Report. Charlie Leo reported that enrollment has decreased by four students from the November 2009 Enrollment Report.

- F. Duck Pluck Festival Update. Charlie Leo reported that all of the committees are going well. In the near future, every home page on an NCS website will provide users access to duckpluck.com.

IX. Discussion/Informational Items

- A. Tina Chiginsky and Holly Dallas on NAEF Board. Charlie Leo reported that Tina and Holly were both selected by the NCS Board as representatives to the NAEF Board. The representative positions are not required to be active NCS board members. Charlie requested confirmation from the NCS board for Tina and Holly to continue as NAEF Board representatives.
- B. Bus Transportation Update. Charlie Leo reported that a letter to parents, explaining that bus service will most likely be cut, will be distributed very soon.

X. Action Items

- A. First Interim Budget Update. Charlie Leo announced that the program coordinators discussed the budget during the Administration Meeting on Tuesday so they were welcome to leave. All program coordinators left the meeting. The remaining board members reviewed the budget. Charlie explained that the budget is based on an annual enrollment increase and a 50% cut in bus transportation expense. The budget currently has a surplus to get NCS through the next five years. NCS always has a reserve greater than the required 3%; the projected reserve for 2013-2014 will barely meet the required 3%. Charlie stated that NCS will do everything possible to cut expenses without eliminating any employees. Denisa commented on how great the budget looks. Charlie explained the steps NCS is currently considering:
1. Closing out all 2009/10 encumbrances that are not essential.
  2. Employees will receive the same salaries next year.
  3. Reduce bus transportation expense by at least 50%.
  4. Reduce the number of PFAA classes that have small enrollment and schedule the teacher to teach another class with larger enrollment. Charlie stated there is no minimum student enrollment at this time. Ed suggested offering enrollment in PFAA's small classes to students outside NCS. Charlie stated that was attempted unsuccessfully five years ago.
  5. PACT and ILP will be required to increase enrollment numbers over the next several years.
  6. Possibly defer employee compensation until NCS can afford to repay it.
  7. For the first time in several years, NCS is emphasizing recruitment. For example, paying Google to display NCS Programs in the first five items listed under Google searches. Lisa Landry will be performing outreach to 5<sup>th</sup> grade and 8<sup>th</sup> grade students in NUSD schools. Joan Finch-Allen stated she recruits at work. Georgia Schaaf expressed that she feels that many parents have not heard of the ILP program. Charlie commented that word of mouth is the most effective advertisement.

The First Interim Budget Update was unanimously approved by all non-employee board members (Marquez/Finch-Allen).

- XI. Future Board Agenda Items. None.

- XII. Adjournment. Meeting adjourned at 6:15pm. (Schaaf/Stewart). Next board meeting scheduled for February 4, 2010.