

Natomas Charter School  
Board of Directors Meeting  
**Minutes**  
September 3, 2009

Board Members (Bold Type=Absent)

- 1.) Charlie Leo – NCS Executive Director
  - 2.) Tammy Lee – PFAA Coordinator
  - 3.) Kit Rich – LE Coordinator
  - 4.) Lynda Malka – PACT Coordinator
  - 5.) Laura Bariel – ILP Coordinator
  - 6.) Bruce Roberts – NUSD Board of Trustees Representative
  - 7.) Holly Dallas – Community Representative
  - 8.) Tina Chiginsky – Community Representative
  - 9.) Edward Aguilar – Community Representative
  - 10.) Rick Stewart – PACT Parent Representative
  - 11.) Joan Finch-Allen -- PFAA Parent Representative
  - 12.) Georgia Schaaf – LE Parent Representative
  - 13.) JuliAnn Machschefes – PFAA Student Representative
- I. Ed Aguilar called meeting to order at 5:35 p.m.
- II. Roll call was taken.
- III. Announcement of Items to Be Discussed in Closed Session: None
- IV. Public Comments Regarding Closed Session Items: None
- V. Closed Session: None
- VI. Open Session: None
- VII. Consent Items. All consent items were unanimously approved as presented (Lee/Schaaf).
- A. Minutes from the June 4, 2009 Board of Directors meeting were unanimously approved.
  - B. All personnel changes were unanimously approved. Bruce Roberts inquired into the qualification of the new hires. Tammy Lee explained that the new hires are very qualified and experienced. One new hire is a brand new teacher and has been paired with a mentor.
- VIII. Reports
- A. PACT. Lynda Malka reported that the re-construction is finished and PACT is ready to start the new school year. Classes start Tuesday, Sept 8<sup>th</sup>. PACT has implemented NWEA a new online assessment program that replaces Scantron. Westlake uses NWEA. Have gotten a lot of students in for assessment testing. 9/14 is the first family skate night. Last year's accomplishment: Surviving the multiple moves, construction process, and the flood damage. Lesson learned: Don't move until there is a definite place to go.
  - B. PFAA. Tammy Lee reported that PFAA held their first annual parent orientation the week before school started. The orientation contained 4 sessions. Lori Marshall explained Student Services, Pat Broughton explained PowerSchool, parent volunteers explained parent hours and Tammy explained how to effectively communicate with teachers. A survey on the orientation received positive responses. Freshman and sixth grade orientations were held prior to the first day of school. Back to School Night held on 9/3. Last year's accomplishment: Helping middle school

- students adjust to middle school. Lesson learned: Want to determine how arts students progress.
- C. ILP. Laura Bariel reported that ILP has a strong group of students this year. The students are super excited. ILP has a new staff member, Oliver Brelsford. Oliver has experience in elementary schools, graphic design and computer skills. He has been tutoring students. Male students enjoy having a male teacher. Open House is September 9<sup>th</sup>, from 6:00-7:30pm. ILP has a new Academic Apprenticeship class where students work with local businesses. ILP's enrollment is full with a wait list. ILP will have a representative on the ASB student council for the first time. Helping Hands are going to do face painting at Celebrate Natomas. ILP is applying to see if ILP students can play sports on other high school teams. Best Accomplishment last year: Surviving in a smooth way being very short staffed most of the year. Lesson learned: It is difficult to concentrate on math when Math lab is held at the end of the school day, so ILP has changed the time and days math lab is offered to support students.
- D. Leading Edge. Kit Rich reported that the scores on the math assessment test given to incoming 6th grade students have increased the past two years. This has led to the LE having to modify its course offerings. LE's math summer school consisted of one week on campus instruction and 50 hours of online instruction using ALEKS. All but 2 or 3 of the students completed the course which in turn decreased the amount of review necessary. This year LE is focusing on academic behaviors and the whole child. The student leadership team is in effect. The first rally was held on 9/2. The first home game was held on 9/3. Sports are receiving a lot of support and games are well attended. The athletic component has been a positive addition to the program. Best accomplishment: Developing and supporting our first year of athletic programming and using the gym facility. Lesson learned: not to look back, focus on the future.
- E. Enrollment Report. Charlie Leo reported that the breakdown of enrollment by in district and out of district is not available for this report, and the total enrollment for the current year is as expected.
- IX. Discussion/Informational Items
- A. Board of Director Term Expirations. Charlie Leo explained that the NUSD appoints their NCS board representative. Community members are approved by the NCS board and serve one year. Joan Finch-Allen's term as a parent representative has expired. Joan wants to run again. Charlie wants the board to discuss how community board members are selected. Tina Chiginsky, Ed Aguilar and Holly Dallas are the current community board members. Between now and October, Charlie would like the Board to create guidelines for community board members (i.e. should the community board member contribute a service to NCS)? Should a community board member be allowed to be a parent of a current student? Charlie stated that the community board member should be from the Sacramento area. Charlie suggested the Board create a small committee made up of a parent member, a community member and a staff member to discuss the community board member guidelines.
- B. Recruitment and Outreach to NUSD Students. NUSD requested a fact sheet showing what NCS does to recruit students from all areas of Natomas. Georgia stated that she feels that NCS is very diverse and wonders what NUSD is considering a minority? Ed stated there has to be a strong effort by NCS to continue promoting diversity and volunteered to assist NCS in this effort.
- C. Budget Update. Charlie explained in detail the budget update prepared by Ana Barillas-Mendez. Charlie stated that NCS received \$400,000 of stimulus money but is receiving less revenue than expected. NCS is better off financially than anticipated. Bruce commented on the \$200,000 increase in benefits. Charlie explained that employees have furlough days and salary freezes but did receive an increase in medical benefits. The projection is that NCS should be back to normal beginning the 2012-2013 school year. NCS is looking at reducing full time equivalency for some teachers. Some art classes are too small with only 14-15 students. The PFAA scheduling process will be changed next year to prevent the small class sizes.

- X. Action Items
  - A. Notice of Completion for PACT Restoration. The Board unanimously approved the “Notice of Completion” for the \$50,000 PACT restoration project. (Stewart/Schaaf)
- XI. Future Board Agenda Items. STAR scores.
- XII. Adjournment. Meeting adjourned at 6:58pm. (Schaaf/Roberts)  
Next board meeting scheduled for October 1, 2009.