

To: Teaching Staff at ILP, Leading Edge, PACT, PFAA
From: Charlie Leo, Executive Director
Re: Intent to Return for _____ School Year
Date: _____

March is a very busy and productive months for those schools and districts who must hire instructors for the following school year. It is also a time when many teacher candidates, who are seeking new teaching positions, actively pursue teaching job openings for the following school year. By the beginning of March, all Program Coordinators need to have a clear indication of the qualified faculty needs for the following year. This allows our school to take full advantage of the hiring pool at its peak.

With this in mind, please complete the following and turn it into your Program Coordinator **no later than** _____.

NAME _____ Program (circle one or more) ILP LE PACT PFAA

I. _____ I intend on returning to Natomas Charter School for the _____ school year with no changes to my current full or part time position.

II. _____ I intend on returning to Natomas Charter School for the _____ school year with the following changes to my current full or part time position:
(Please state whether or not you have discussed these changes with your Program Coordinator)

III. _____ I do not intend on returning to Natomas Charter School in any capacity for the _____ school year. *(explanation optional)*

IV. Please list any anticipated changes to units or levels on the salary schedule for the _____ school year. **Notification of intent to advance, with unit verification (proof of registration or completion of units), must be submitted by _____.**

_____ *check here if you have additional comments on the back of this form*